



Pikesville High School Newsletter

7621 Labyrinth Road, Baltimore MD 21208, PH 410-887-1217 Fax 410-486-8436

Principal: Edmund L. Mitzel, Jr.
Assistant Principals: Allen Brown, Joy O'Brien, Kevin Whatley

Updated 8/24/2011

August 2011

Calendar

| | | |
|----------------|-------------|--|
| August 24 | 7:00 pm | Music Boosters Freshman Meet & Greet |
| August 25 | | Freshman Orientation |
| August 29 | 7:30 am | First day for ALL students – <u>Report DIRECTLY to 1st period class</u> |
| September 2 | | Emergency Form DUE to Homeroom teacher |
| September 5 | | Closed for Labor Day |
| September 13 | 7:00-8:00pm | PTSA Meeting- Library |
| September 15 | 7:00pm | Back to School Night |
| September 29 | | Schools Closed for Rosh Hashanah |
| October 3 | | Interim Reports sent home |
| October 3-6 | | HSA Testing Administration |
| October 6 | 2:30-5:00pm | Parent Conferences after parent Conferences, AVID Workshop |
| October 11 | 7:00-8:00pm | PTSA Meeting- Library |
| October 18 | 7:00-8:30pm | College Planning Program-sponsored by PTSA |
| October 21 | | Schools Closed Prof. Development Day/MSTA Convention |
| November 3 | | 1 st Marking Period Ends |
| November 8 | 7:00-8:00pm | PTSA Meeting Library |
| November 14-18 | | American Education Week |

From Mr. Mitzel...

As the principal of Pikesville High School I would like to welcome you, the parents and students of the Pikesville community, to the 2011-12 school year. Our main focus this year continues to be student achievement, quality instruction, and a safe, orderly learning environment. We recognize that there are many members of the learning community known as Pikesville High School. One of our most important resources is you, the parents and guardians of the students. Together we will work to provide a quality instructional program for your child.

Research shows that students who are involved are more likely to be academically successful. There are many extra-curricular activities that are offered here at Pikesville High School. I encourage all students to take advantage of at least one activity/sport/club in which they are interested.

An important key to success in high school is being prepared and staying informed. This year we will continue to offer the ***Edline*** school communication program. It is my hope that this web-based application will assist students and their parents to more connected with the faculty and events of Pikesville High School. Accounts for incoming freshman will be issued at Freshman Orientation. Returning students and parents may use their existing account. If you need your account to be reset you should make your request to Mrs. Bridge at lbridge@bcps.org or Mrs. Michalski at pmichalski@bcps.org in the main office.

Due to the budget constraints at the state and county level, you are aware that the budget and staffing allocation for the Pikesville HS home has been reduced for the upcoming school year. As a result of these changes, retirements, and leaves some faculty members have transferred and we welcome a few new members in the following departments:

Mrs. Corasaniti- World Languages
Mr. Goldman- School Counseling Department Chair
Mr. Herr- Social Studies
Ms. Johnson- Library/Media Center
Mrs. Riggs- Special Ed/World Language
Ms. Zephir- Visual/Performing Arts

In closing, I wish each of you a successful school year. The faculty and administration at Pikesville High are deeply committed to the success of each individual student. I look forward to meeting you at Freshman Orientation or Back to School Night on September 15th.

Sincerely,
E.L. Mitzel, Jr.

Early Dates – Mark Your Calendars!

Freshman Orientation Night August 25, 2011

Incoming freshmen and their parents should plan to attend Pikesville's Freshman Orientation Night on Thursday, August 25th at **6:30 p.m.** The program will provide an overview of academic and extracurricular life at PHS. There will also be time for students and parents to meet some of the staff, ask questions, and take a tour of the school. Don't miss this opportunity to become involved as a member of the PHS family from the very beginning. Gym uniforms will be on sale, and there will be an opportunity to meet the PTSA officers and committee chairs. Don't forget to support Pikesville and join the PTSA.

College Planning & Payment Programs
Sunday September 12, 2011 from 1:30-4:00pm
Sponsored by your PTSA

Back-to-School Night
Thursday September 15, 2010 - 7:00pm
Find form in this newsletter for your child's schedule

Edline

What is Edline?

Edline is a password protected website that parents and students can access to see all relevant information about the school. From the classroom to the sports field to the cafeteria to the library, Edline provides a simple, single point of access to all of the key information students and parents need: homework, grades, attendance, progress reports, activity schedules, athletic scores, school news, resources, and more.

How Does Edline Work and Where Can I Find It?

There will be a link to Edline from the Pikesville High School website (www.phs.edu) or you can go to www.edline.net. Once you receive an activation code, you can log in and have access to information about your child's classes.

How Do I Access Edline?

Students will receive their activation codes in school. Parents must pick up their activation codes in person and provide appropriate identification. These will be available during Freshman Orientation, Back to School night, and in the main office during school hours. To become an active member, type in your activation code on the Edline site. You will be asked to create a user name and password. You will also be asked to enter an email address. It is important to include an email address in order to receive grade posting alerts, information from the school, and information from teachers.

Refer questions to Tedd Wilson (rwilson2@bcps.org) or Rita Leiby (rleiby@bcps.org).

Yearbook Information

2011 Yearbooks

Yearbooks were distributed on August 10th. If you ordered a yearbook and did not pick it up, they will be available up in Room 112 starting Monday, August 23. They will not be available on Wednesday, August 25. If you did not order a yearbook, there may be copies still available for purchase for \$80. Very few additional copies were ordered, so you may want to check before you come in.

You will be able to preorder your 2012 yearbook shortly. Watch the phs.edu website and edline for information. There will be an introductory price offering for those ordering early.

Senior Portraits/Underclass Portraits

Senior Portraits were taken on July 25. There will be 3 make-up dates for portraits.

August 29 & 30: 2:30pm-8:30pm

October 17: 2:30pm-8:30pm

These are the only dates that Lifetouch Photography will be at Pikesville High School to take senior portraits. If your child cannot attend on these dates, you will have to make an appointment at their studio in Catonsville. You may make an appointment by calling: 410-644-7700. Only portraits taken by Lifetouch Photography will be included in the 2012 yearbook. Students who are on our attendance rolls should receive information in the mail 2 weeks prior to the portrait dates. This information includes prices and options for sitting as well as the appointment time. As student schedules fill up with athletic, work, and other activities, please keep these dates in mind. All portraits must be taken by December 31 to be included in the yearbook. If you have any questions or concerns, please contact the yearbook adviser at rleiby@bcps.org.

From The Nurse's Office

Let's start the new school year right! Please be proactive in helping us keep all our students safe. If there has been a change to your child's health condition, let me know. Something as simple as an Albuterol inhaler can keep an asthmatic student healthy and avoid unnecessary doctor or hospital visits. Also, by promoting optimum health our students will be here and ready to learn!!

All medications, including over-the-counter medications, must be kept in the nurse's office. The only exceptions are asthma inhalers and epipens, which students may carry, if there is a physician and parent signed form on file in the health office. The form for prescription medications may be printed from the Pikesville High website, www.phs.edu. Discretionary medication forms, for occasional use (Tylenol, Motrin, Tums, etc.), will be handed out during the first week of school.

If your child has received any updated/new immunizations during the summer, please send documentation to the nurse. If you have any questions, the direct phone to the health suite is (410) 484-4795. Feel free to call. Thanks, Michael Behrens, R.N.

****STUDENT EMERGENCY RELEASE FORM****

Each student will receive an Emergency Form in homeroom during the first week of school. **IT IS IMPORTANT THAT THIS FORM BE COMPLETED AND RETURNED TO YOUR HOMEROOM TEACHER BY FRIDAY, SEPTEMBER 3. THE FOLLOWING INFORMATION ON THIS FORM IS NEEDED IN CASE OF AN EMERGENCY INVOLVING YOUR CHILD(REN).** Provide current contact information on both sides. Please be sure to include individuals that may be authorized to pick up your child(ren) in case you are unable to do so.

Physical Education and Health

The P.E. Dept. welcomes all incoming 9th graders and all other new and returning students. Students enrolled in the fitness foundations/fitness mastery course, are required to purchase a *Pikesville Physical Education Uniform* (T-shirt and mesh shorts for \$30.00). Baltimore County Physical Education Department policy requires that students change into participation clothing. Cash or checks, made to Pikesville High School, may be used for purchase. Uniforms will be on sale during the August 26th Freshman Orientation and at any time during the school year. Students should bring their own tennis shoes, socks, and sweat clothes to leave in their lockers for the year.

From Mr. Whatley... 2011-2012 Student Schedules

Students received their Academic Schedules this summer. Students selected their courses during the course selection process and finalized their selections in the spring. Students were provided the opportunity to address scheduling issues with school personnel prior to the end of the school year and during the summer.

Only seniors are eligible for schedule changes and may see their Counselors for course corrections for the following reasons:

- Placement in a class they need in order to graduate
- Placement in the Career Research & Development Program

We appreciate the support of parents and students of our instructional and academic program. We wish our students a productive and successful school year.

Parents/Students may email counselors to alert them to schedule concerns at:

Mr. Jeremy Goldman: jgoldman@bcps.org; Ms. Stacey Attar: sattar@bcps.org; Ms. Erin Murphy: emurphy@bcps.org

NEWS

Welcome to the 2011-2012 school year!



Dear AVID Parents:

Happy summer!

This year, AVID will focus on rigorous instruction. Students will use and apply the WICR methodology in their classes, refine college preparatory skills, and take practice PSAT, SAT, ACT, and HSA tests. Students will also participate in educational as well as cultural trips. In order to ensure success, parent involvement is strongly encouraged. Workshops will be offered during the course of the year conveniently after interim conferences which will provide an array of information to keep you informed and prepared for upcoming academic priorities. As always, feel free to volunteer as a speaker, conduct a workshop or attend select team meetings (with AVID staff) to share your input.

We are pleased to welcome Ms. Joquetta Johnson to the AVID team. Ms Johnson will be the instructor for the AVID 9 course. We are still accepting applications for admittance for AVID 9 candidates. If you are interested in applying, you may email nbailey@bcps.org, or visit www.avidonline.org.

Please be reminded that all students will be given an AVID notebook and Cornell note pad, but students are welcome to purchase extra copies of 3 inch binders on their own as well. Looking forward to a successful school year!

The AVID TEAM!

Future Educators

The Bea Gaddy Chapter of the Future Educators of Pikesville High is seeking students who are interested in working in the field of education and/or counseling. Students will participate in local and out of state field trips, educational research and career enhancement. For more information, contact Natalie Bailey at nbailey@bcps.org.

From the School Counseling Department:

You may have heard that Mr. Luninski retired at the end of last school year. Replacing him is Mr. Jeremy Goldman, formerly of Franklin High School. Starting this school year, the School Counselors are responsible for the following last names:

Students with last names that start with A-F: Mr. Goldman (jgoldman@bcps.org)

Students with last names that start with G-O: Mrs. Murphy (emurphy3@bcps.org)

Students with last names that start with P-Z: Mrs. Attar (sattar@bcps.org)

Ms. Michalski is the school counseling department secretary. Ms. Pope is the records secretary.

Grade 12 notes:

School Counselors will be in English 12 classes in early September to present information on the college admissions process and the steps applicants will need to take to achieve their goals. If you or your child has any questions that linger after he or she has been presented this information, please call your child's counselor at 410-887-1219 to discuss your concerns or make an appointment. Make sure you get your college visits in so that you can narrow your choices down to 4-10 by the start of the year. Most students apply to 3-6 colleges of varying levels of competitiveness.

Register for your fall ACT/SAT and keep practicing for those tests. See below for deadlines. Be ready to have your test scores reported to the colleges to which you are applying. Preview your colleges' admissions essay(s) and begin writing them before school starts. Begin developing your resume to document your activities and accomplishments, both in and out of school. Make sure that your service learning hours are complete before your senior year begins. Check in at the school counseling office to monitor college representatives' visits, and be sure to sign up prior to the day of the scheduled visit. Begin assembling 2011 financial information early so that you can have your FAFSA complete by February. Scholarship opportunities will be communicated on an ongoing basis.

Grade 11 notes:

Baltimore County Public Schools will pay for all juniors to take the PSAT in October. Prepare for this scholarship opportunity by doing a practice test at www.collegeboard.com/psat.

School Counselors will visit English 11 classes in September to discuss the PSAT and how juniors should plan their year in order to maximize their potential for meeting their post-secondary goals. Check in at the school counseling office to monitor college representatives' visits, and be sure to sign up prior to the day of the scheduled visit.

Grade 10 notes:

Baltimore County Public Schools will pay for all sophomores to take the PSAT in October. Prepare for this scholarship opportunity by doing a practice test at www.collegeboard.com/psat. School Counselors will visit English 10 classes in September to discuss the PSAT and review strategies for the academic success.

Grade 9 notes:

In order to introduce students to college admissions testing, the PSAT will be offered to all 9th grade students. This is an excellent way to help students get an accurate idea of what skills they have and what skills they need to develop as they plan their high school career and beyond. The PSAT will be given at Pikesville High School on October 12th. More information is available at www.collegeboard.com/psat. Please plan to bring or send in a check for \$14 to the school counseling office made payable to Pikesville High School.

School Counselors will visit English 9 classes in September to orient 9th grade students to high school and the school counseling department, as well as explain the PSAT. PSAT Registration will be due by October 5th.

2011-2012 College Admissions Test dates and deadlines, please consult with your school counselor to discuss an appropriate testing plan. Register for the SAT at www.collegeboard.org. Register for the ACT at www.actstudent.org.

College Entrance Exam Test Date, Registration deadline, Late deadline (add'l fee)

ACT – August 12th, 26th, and September 10th

SAT Reasoning & Subject – Sept 9th, 21st, and October 1st

ACT- September 16th, 30th, and October 22nd (at PHS)

SAT Reasoning & Subject –October 7th, 21st, and November 5th

SAT Reasoning & Subject- November 8th, 20th, and December 3rd

ACT- November 4th, 18th, and December 10th

SAT Reasoning & Subject- December 30th, January 13th, and 28th

ACT- January 13th, 20th, and February 11th

SAT Reasoning & Subject- February 10th, 24th, and March 10th (at PHS)

ACT- March 9th, 23rd, and April 14th

SAT Reasoning & Subject –April 6th, 20th, and May 5th

SAT Reasoning & Subject- May 8th, 22nd, and June 2nd

ACT- May 4th, 18th, and June 9th

Pikesville High School Inter-scholastic Athletics 2011-2012

Dear Prospective Athlete and Parents:

Pikesville High School offers the following inter-scholastic sports for the 2011-2012 school year:

Fall

Football
Soccer Boy's
Soccer Girl's
Field Hockey
Volleyball Girl's
Badminton
Cross County Boy's
Cross Country Girl's
Cheerleading
Golf (boy's and Girl's)

Winter

Cheerleading
Wrestling
Indoor Track Boy's
Indoor Track Girl's
Basketball Boy's
Basketball Girl's
Allied Bowling

Spring

Baseball
Softball
Lacrosse Boy's
Lacrosse Girl's
Tennis
Track and Field Boy's
Track and Field Girl's

Winter Sports Registration and sportsmanship night 5 PM on Wednesday November 9, 2011

Winter tryouts/practices start on Tuesday, November 15, 2011

Spring Sports Registration and sportsmanship night 5-PM on Wednesday February 22, 2012

Spring tryouts/practices start on Thursday, March 1, 2012

In order to participate in a high school sport at Pikesville High School, each athlete must have the following:

1. New procedures and guidelines, there are major changes in how to register for tryouts and for collection of required forms.
2. Please read the "**Guidelines to Participate in Pikesville High**" Document
3. Short Summary of Requirements (Please read the "**Guidelines to Participate in Pikesville High**" Document for complete information)
 - Report Card showing 4th quarter grades
 - i. **A student may not participate in athletics if they have more than 1 failing grade (E) on their Previous quarter report card**
 - ii. **Attending summer school or passing the course for the year does not allow for a student to become eligible if they failed more than 1 class in the Previous quarter.**
 - Current Medical Physical
 - Current Parent Permission formEach Sport will have additional requirements for their program (Team rules, Football insurance forms, Sportsmanship contract) These are to be given to the head coach of the individual sport

Preregistration is required in order to tryout for any athletic teams please read the "**Guidelines to Participate in Pikesville High**" document for more information

Coaches will discuss tryout /practice days and requirements other than those mentioned above at the meet the coaches and sportsmanship night.

All athletes and parents are expected to attend the meet the coaches and sportsmanship information evening for each season.

Specific Tryout days, times and locations will be posted on the school athletic website (located on the school home webpage) in early July.

Please feel free to contact the Athletic Director, Ted Winner with any questions

Office 410-887-1257

Email wwinner@bcps.org

Thank you and enjoy the 2011-2012 school year

Guidelines to participate in Pikesville High School Athletics.

In order to tryout and participate in interscholastic athletics at Pikesville High School the following must be completed correctly and on file with the school athletic director prior to any attendance at a tryout or practice.

Returning Students to Pikesville High School

1. A Current Athletic Medical Physical Clearance form.
http://pikesvillehs.bcps.org/Athletics/Athletics_Files/PPE%20Form.pdf
Physicals are good for 1 calendar year. A list of active physicals will be posted on the athletic Bulletin Board (Located across from the Cafeteria near the Gymnasium) over the summer and 3 weeks prior to each season tryouts. It is the responsibility of the athlete and parent to check the date of the last Physical. The physical must be signed by the athlete/parent and doctor in all the required spaces.
2. A Parent Permission form for the current sport and season.
 - A new permission form is required for each individual season.
 - Multiple seasons being listed on the form does not meet the state requirements(1 team per form)http://pikesvillehs.bcps.org/Athletics/Athletics_Files/AthleticPermit.pdf
3. Copy of the 4th quarter report card from Pikesville High School.
4. **Students must preregister with the athletic director in order to receive a tryout pass. Students without a pass will not be allowed to attend tryouts and risk not having an opportunity to participate in Tryouts.**
5. See the list of Registration dates listed below **(Forms left at the school will not be honored)** Athletes or their parent/guardian must register in person to receive the Pass to tryouts.

New Students and Entering 9th Grade Students

1. **Student must be officially registered and Residence verified by the school guidance department prior to any athletic registration and participation**
2. A Current Athletic Medical Physical Clearance form
http://pikesvillehs.bcps.org/Athletics/Athletics_Files/PPE%20Form.pdf
Physicals are good for 1 calendar year.
It is the responsibility of the athlete and parent to check the date of the last Physical. The physical must be signed by the athlete/parent and doctor in all the required spaces.
This is a different form than those collected by the school health office for school registration.
3. A Parent Permission form for the current sport and season.
 - A new permission form is required for each individual season
 - Multiple seasons being listed on the form does not meet the state requirements(1 team per form)http://pikesvillehs.bcps.org/Athletics/Athletics_Files/AthleticPermit.pdf
4. Copy of the 4th quarter report card from Previous School **showing 4th Quarter Grades**
5. **Students must preregister with the athletic director in order to receive a tryout pass. Students without a pass will not be allowed to attend tryouts and risk not having an opportunity to participate in Tryouts.**
6. See the list of Registration dates listed below **(Forms left at the school will not be honored)** Athletes or their parent/guardian must register in person to receive the Pass to tryouts.

Pikesville Athletic Family Pass

The cost for a Family Pass for the 2011-2012 school year is \$80.00 which covers the cost of admission to all REGULAR season home events where gate admission is charged. This is a great value over the course of the year as admission prices are \$5.00 for adults and \$3.00 for students/Senior citizens who do not join. When listing family members on the registration form, please DO NOT include Aunts, Uncles, cousins, etc. The list SHOULD only include parents and children at the listed address (even those at college) and grandparents. Please complete the tear-off below and return it to Mr. Winner, Athletic Director, in the main office or mail it to him at: Pikesville High School, 7621 Labyrinth Rd., Baltimore, Md. 21208. Checks (\$80.00) should be made out to PHS Athletics

Family Athletic Pass, 2011-2012

PLEASE PRINT

Parent/guardian names: _____

Address: _____

Phone number: _____

Students at PHS: _____ Grade: _____

_____ Grade: _____

_____ Grade: _____

Other siblings at this address: _____

Grandparent's names (Full names): _____



Visual and Performing Arts Department News

Music Department

| | |
|-------|---|
| 8/18 | Music Boosters Meeting 7:00PM |
| 8/25 | Music Booster Meet & Greet 6:30PM |
| 9/8 | Music Booster Meeting 7:00PM |
| 9/24 | Music Booster Car Wash 10AM – 4:00PM |
| 10/8 | All Honors Auditions TBD |
| 10/13 | Music Booster Meeting 7:00PM |
| 10/24 | Fruit Sale Fundraiser Begins |
| 10/25 | Pops Concert for all Performing Groups 7:30PM |
| 11/1 | Tri-M Induction Ceremony & Recital 7:30PM |
| 11/7 | Baltimore Honors Group Concert @ Meyerhoff 7:30PM |
| 11/10 | Music Booster's Meeting 7:00PM |
| 11/12 | All-State Junior Group Auditions |
| 11/19 | All-State Senior Group Auditions |
| 11/21 | Fundraiser Ends |

(Note that students will receive a more complete performance calendar at the start of school, the above information is provided for planning purpose only.)

MUSIC BOOSTERS

Please support your school music program by joining Music Boosters. Membership and donations to Music Boosters sponsor guest conductors, artists-in-residence, instrument purchases and repairs, field trips, scholarships, community performances, and the Musical Awards Banquet at Pikesville High School.

Please fill it out the membership form in this newsletter and return it to your student's music teacher or mail it to:

PHS Music Department
7621 Labyrinth Rd.
Baltimore, Maryland 21208

Checks are payable to:
Pikesville High School Music Boosters, Inc.

We are a § 501(c) charitable organization and donations are eligible for a tax deduction. Please sign up for one of our volunteer opportunities too! We can be contacted at: pikesvillemusicboosters@gmail.com. We are looking forward to a great year!

PIKESVILLE HIGH SCHOOL MUSIC BOOSTERS

Membership/Volunteer Form

The success of the music program at Pikesville High School depends on the combined efforts of the talented students, dedicated teachers and the commitment of the volunteers who value what music brings to the educational experience. The Pikesville High Music Boosters provide funding to enrich the quality of the school music program for our students. In addition, students of Music Booster members qualify upon graduation for consideration for a Music Boosters scholarship. Won't you please take time to consider how you can help maintain a program that is a source of pride for the school and community? **THANK YOU!**

PLEASE COMPLETE ALL APPLICABLE SECTIONS BELOW

(Contact information will be used only for sanctioned PHS Music Boosters' communication and outreach)

Your Name(s): _____

E-Mail Address(es): _____

Preferred Phone Number(s): _____

I am the parent or guardian of a student or students in the PHS Music Program
(If you checked the box above, please list the name(s) and grade-level(s) of each student below)

Yes, I would like to support the PHS Music Boosters for the 2011 – 2012 School Year!!!
Membership dues for Music Boosters are only \$5.00; however we would like encourage you to please consider joining us at one of the sponsorship levels below:

\$100 Encore \$50 Appassionato \$30 Vivace \$15 Allegro

Please make checks payable to "Pikesville High School Music Boosters." As a § 501(c)(4) organization, all dues and donations are eligible as a charitable contribution.

(We would like to acknowledge all supporters on our website and concert program. If you do not wish to have your name listed please check here .)

In addition to your membership please indicate if you would be willing to help with the following activities throughout the year:

- Donate baked goods and/or water for fundraising
- Staff a bake sale table during an event
- Chaperone a music program trip
- Assist with one of our fundraising events (fruit sale, car wash, etc.)
- Donate products or professional services

If you have any questions or if you would like to join our planning committee, please contact Ruth Grossman or Tracy Lavin at:

pikesvillemusic boosters@gmail.com

Completed forms and checks for dues or donations can be handed to any member, returned to your student's music teacher or mailed to the following:

Pikesville High School Music Boosters
7621 Labyrinth Road
Pikesville, MD 21208

75 Hours of Community Service - A Maryland State Requirement for Graduation

Senior year can be an exciting and enjoyable year for students if they have prepared for it. Students should make sure that they will have enough credits to graduate, that they think about life beyond high school by planning for college or a job, and that they participate in all the social activities which made high school so memorable. One issue that many seniors don't think about, however, is Student Service Learning.

Since middle school all BCPS students have had the opportunity to earn Student Service Learning hours through projects completed in their classes. By the end of students' sophomore year, they should have accumulated enough credits to fulfill the state requirement. Congratulations to all students who completed their hours long ago or have completed service learning hours this past summer. Approval forms for all projects are available in the main office or in room 102A. Remember, service learning hours must include **preparation, action, verification**, and then **reflection**. Please submit your verification of hours sheets and reflection activities to Mr. Johnson. Also, take a few moments to verify your hours, keeping in mind that summer hours have not yet been recorded. Parents, please look at your student's last report card to determine how many hours he/she has completed.

Seniors who have not completed their hours should use this time to complete them by the first day of school, August 29th. **Seniors will not be allowed to obtain a parking permit, leave campus to attend a college course, go to a job, or participate in an internship unless their community service requirement is met.** If you have any questions, please call the school at 410-239-6847 and leave a message for Mr. Babcock, the Student Service Learning Coordinator, or email him at rbabcock@bcp.org.

STUDENT SERVICE LEARNING IS NOT:

- Working for a relative for free
- Working for a commercial for-profit business for free (pizza parlor, cleaning service, pharmacy, clothing store, etc.)
- Helping a teacher grade papers
- Filing or typing at a non-profit business or charity
- Just a requirement for graduation

STUDENT SERVICE LEARNING IS:

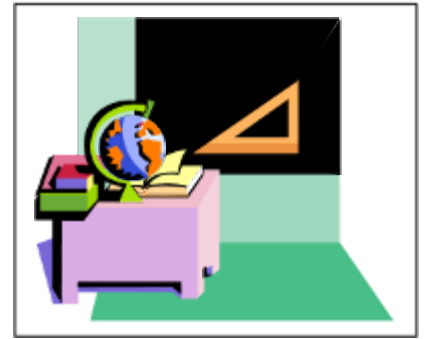
- Working for a non-profit business directly helping those in need
- Helping out at a soup kitchen
- Volunteering at a nursing home
- Cleaning up a park or stream under supervision
- Participating in a race or other activity for a charity
- Working for a hospital
- Creating and assembling teacher bulletin boards
- Tutoring elementary, middle, or high school students after school under supervision
- Any supervised activity in which you volunteer to help others in the school or community

Your duty as a citizen of Maryland and the United States is to give back something of yourself.

PIKESVILLE HIGH SCHOOL

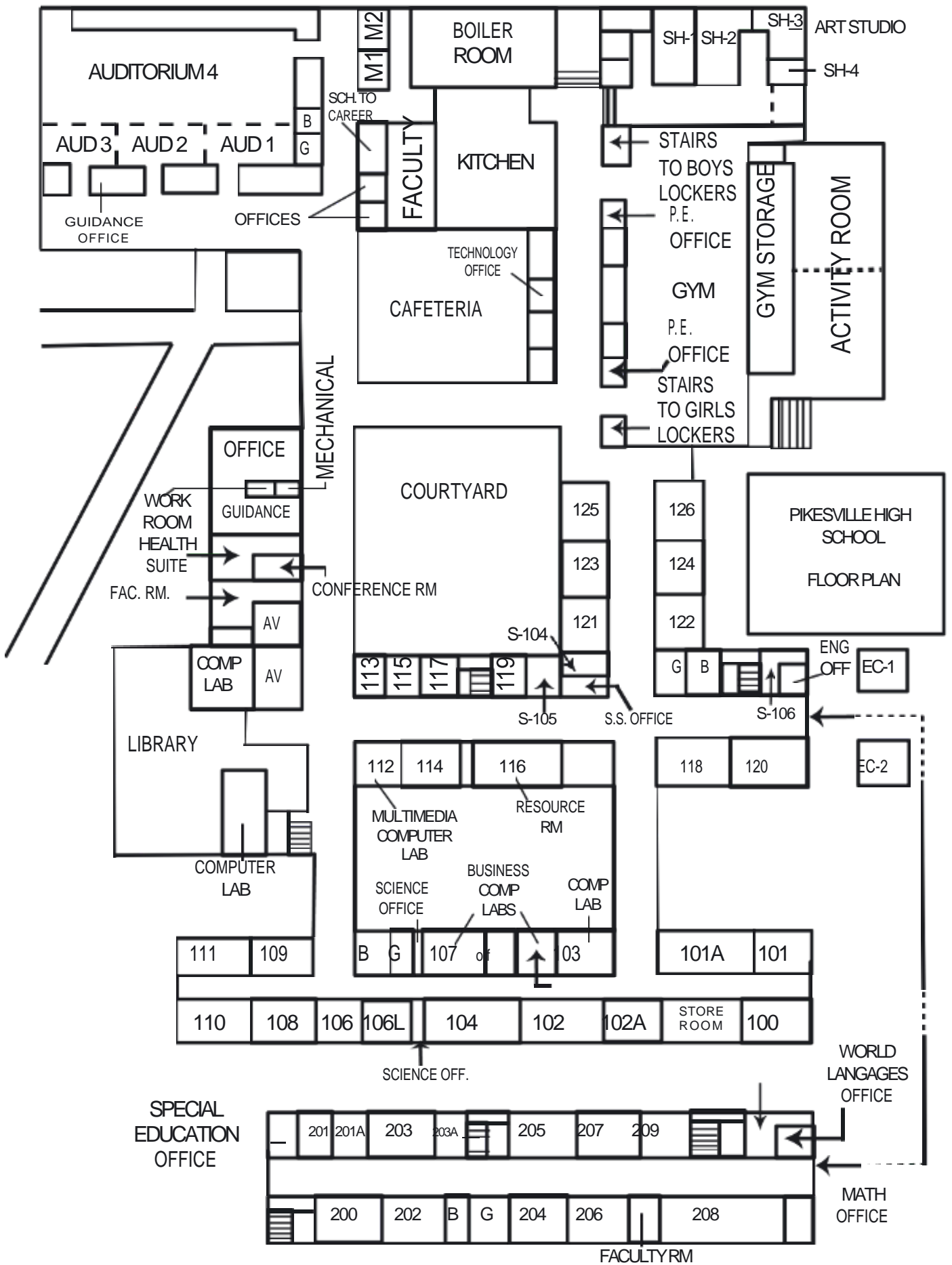
BACK-TO-SCHOOL NIGHT

***THURSDAY,
SEPTEMBER 15, 2011***



Please transfer your student's Thursday schedule to this form and bring it to auditorium on Thursday, September 15, 2011 at 7:00 P.M. (A map of the school is on the reverse side).

| Period | Subject | Room | Teacher |
|--------|---------|------|---------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |





School to Career Transition

The work experience program underwent important changes in 2009-2010. All students in this program now take two classes: *Introduction to Career Research and Development* and *Advanced Career Research and Development*. In addition, these students will work a minimum of 10 hours per week in jobs in the community. This program is a completer for graduation and counts as four credits, one for each class and two for the work experience.

All participants in the work experience program **MUST** have required paperwork completed and turned in to Ms. Murray, program coordinator, before any jobs will be officially approved or any credit given for hours worked. Ms. Murray will be in the School to Career Transition office at PHS during the weeks of August 9-12 and 16-19 to meet with parents. Please call 410 887 1222 to leave a message or email her at mmurray2@bcps.org.

Internships at Pikesville!

Our outstanding internship program continues to attract PHS seniors to financial offices, labs, hospitals, corporate offices, area schools, advertising firms, veterinary hospitals and many other careers of interest.

All interns **MUST** have required paperwork completed and turned in to Ms. Murray before any internships are officially approved or any credit given for hours worked. Please contact the School to Career Transition office at 410 887 1222 or email mmurray2@bcps.org.

Part Time Jobs and Internships Needed

Do you have a place in your business for a high school student who is learning about what it means to be part of the work force? Or could you be a mentor for a senior who wants to learn about a career?

Pikesville High School's School to Career Transition Program is always seeking new part-time positions for our work experience students earning credits for graduation. These students take morning classes focusing on all aspects of work readiness and need jobs in the afternoons, evenings or weekends. They are monitored in their work, are accountable to their school as well as their employer, and earn a grade for their job performance. They must work at least 10 hours per week.

A second group of students, those seniors in internships, is focused on learning about a specific career of interest. Becoming a mentor to one of these students, for ten hours a week, is an important way to reach out to a young person preparing to make important life decisions. Interns are also accountable to both school and internship site and earn a grade for their work.

Both these programs are vital parts of our curriculum at Pikesville High School, and both offer the community powerful means to reach out and affect the lives of young people on the verge of entering the post-high school world. If you are interested in either program, please contact Mary Murray, program coordinator, at 410 887 1222 or mmurray2@bcps.org

New Scholarships ?

If you know of someone who might be interested in contributing a scholarship, please encourage him/her to contact Mr. Goldman at 410-887-1219.

Calling for Future Educators-----

Attention Students:

Are you interested in teaching? What about working in the field of education, counselling or administration? If so, you should join the Bea Gaddy Future Educators of Pikesville High School! FEA provides first hand insight about teaching as well as the various facets of the educational field. Students meet once a month, participate in Shadow Day, perform community service, take college trips, and attend a once a year county-wide conference. In addition, students learn about the matriculation process and scholarship opportunities for college.

If you are interested in pursuing a career in this noble profession, please consider joining in the fall. You may email Ms. Natalie Bailey at nbailey@bcps.org or sign up in room 100 for more information.

DRESSING FOR SUCCESS

In order to continue to foster an environment conducive to academic success, the administration, staff, and School Improvement Team have outlined some basic expectations for dress during the school day.

No hats, headgear, visors, hoods, head wraps, bandanas, sweatbands, sunglasses, or hair stockings should be worn during the school day. If a student needs to wear a head covering for religious or medical reasons, the parent/guardian should write a note to the appropriate administrator explaining the situation. For security reasons, we need a clear view of students' faces.

No wearing of beads by males or any other accessory that could be construed as representing a gang culture. Our focus is on education.

In addition, students need to choose clothing that promotes an academic/business atmosphere. Graphics and wording on shirts should not advertise or allude to drugs, alcohol, sex or tobacco. Also, the text should not contain inappropriate or suggestive language. Male students should wear sleeved shirts and wear their pants on their hips.

Female students should refrain from wearing low-cut shirts/tops and pants that create inappropriate body exposure. Female tank top straps should be at least an inch wide to cover bra straps. Midriffs should be covered while standing and sitting.

If a student's attire is determined to be inappropriate for the school environment, he/she will be asked to change clothes or have a parent bring in a change of clothing.

Thank you for your support as we strive to maintain a positive business-model atmosphere that cultivates academic achievement.

http://www.bcps.org/system/policies_rules/rules/5000series/rule5520.pdf

After School Activities:

Although the instructional day ends at 2:15 p.m., we have many clubs, coach classes, and sports team programs for students to participate in after school hours. We encourage students to become involved in these programs. Unfortunately, we cannot have students in the building after 2:30 p.m. who are not directly involved and supervised in one of the above mentioned activities.

Students should ride their assigned bus home after school or be picked up no later than 2:30 p.m. on days when they have no after school activities. Prior arrangements should be made for students to be picked up at the conclusion of after school activities. Students should wait outside for their transportation, as there is no supervision in the building at that time. Check our our club list at www.phs.edu/students

Attendance Policy

Regular school attendance has a positive effect on learning and helps to establish habits necessary for responsible adulthood. Therefore, it is important that all schools give special emphasis to implementing and communicating to parents and students the attendance policy as stated in the *Student Handbook*.

A student absent from school shall present a note immediately upon return to school.

1. The note, signed by the parent/guardian, shall include the name of the student, the date of, and the reason for the absence.
2. Upon receipt of the absence note, the school will certify the absence as excused or unexcused.
3. Absences not supported by a note will be considered unexcused and unlawful.
4. If a student is absent for an extended period of time because of illness, a written statement of explanation may be required from the physician on the day of the student's return to class.
5. Students missing 20% or more of the class days within each grading period are subject to a failing classwork grade.
6. Unexcused absences, 10% or more, will result in failure for that marking period.

*Please note that conferences, trips, travel and vacations are not excused absences. Parents requesting an extended absence for their child should submit a written request to the principal in advance of the event. Students will be issued a “**purple pass**” to indicate to their teachers if the absence is excused or unexcused.

Late Arrival Interferes With Student Achievement.

Instruction begins promptly at 7:45 a.m. Buses arrive at approximately 7:30 a.m. At that time students can come into the building, get a library pass, go to their lockers, and get ready for the day. There seems to be a large number of students who drive or get a ride to school who are entering the building too late to be seated in their first period class by 7:45 a.m. In order to be successful in first period classes, students need to arrive between 7:30 a.m. and 7:35 a.m. so they have time to get organized for instruction.

SAFETY No cars in bus loops -- please

In order to provide safe and efficient transportation for our students, the bus loop in front of the school will be closed to cars for student drop off and pick-up. When dropping off and picking up your student, please use the Student Parking Lot.

Food and Drink at Pikesville High

As you know, we are not an air-conditioned building. The cafeteria is the only floor that is washed and disinfected every day. All beverages other than water and all food may only be consumed in the cafeteria.

We encourage students to carry water to keep hydrated during the warm months. We have water machines throughout the building, or students can bring water from home. Students **may not** carry coffee or canned sodas in the building.



Pikesville High School, like all Baltimore County High Schools, is a closed campus. Students **may not leave for lunch or have food delivered to the school from a restaurant**. Students should either pack a lunch from home or purchase food from the school cafeteria.

Cell Phones and iPods

The *BCPS Student Handbook* states that all electronic communication devices must be turned off and stored in the locker, book bag, automobile, or purse during school hours and while being transported on the bus. This includes all the time between 7:30 a.m. when students enter the hallway until 2:15 p.m. We adhere strictly to this policy. If a student is found with a cell phone out during the day, it will be confiscated and locked in our safe. Parents will be sent a copy of the policy and will have to come to school to retrieve the phone after 2:15 p.m.

Our instructional program does not need musical accompaniment. iPods are not to be on anytime during the school day including lunch. Stow earphones in pockets or back packs unless needed for a specific class.

Not only do these items distract from the instructional environment but they are also targets for theft. If your child keeps a phone or iPod in a zippered section of his/her backpack, you can buy locks for this section. We are not responsible for items stolen in the school. Most of our thefts are thefts of opportunity. Someone walks past a backpack that is unzipped and sitting right inside the zipper is a shiny phone or MP3 player. Encourage students to keep their phones securely stored during the school day.

LUNCH/BREAKFAST MEAL PRICES AND APPLICATION

Breakfast will be \$1.55 at secondary schools. Reduced price breakfast will be \$0.30

Lunch will be \$3.00 at secondary schools. Reduced price lunch will be \$0.40

As a result of the Child Nutrition and WIC Reauthorization Act of 2004, a new "household" free and reduced-price meal application will be utilized for the 2011-12 school year, replacing the individual application previously used. Prior year meal benefit eligibility status expires on October 7, 2011. Families must reapply for meal benefits using the "household" application. The August/September School Menus may be accessed from the BCPS website at www.bcps.org/offices/ofns.

Breakfast à la carte

| | |
|--------------------------|--------|
| Bagel & Cream cheese | \$1.25 |
| Breakfast Yogurt Parfait | \$1.25 |
| Cereal | \$.75 |
| Cornbread Loaf | \$.75 |
| Crackers, Fun Shapes | \$.50 |
| Fresh Fruit | \$.75 |
| Elfin Crackers | \$.50 |
| Hot Breakfast Entrée | \$1.25 |
| Juice 100% | \$.55 |
| Power Wheel | \$.75 |
| String Cheese | \$.50 |
| Wheat Breakfast Bun | \$1.25 |

Snacks

| | |
|-------------------------|--------|
| Chips | \$.50 |
| Fun Fruit Gummies | \$.35 |
| Fruit Roll Up | \$.50 |
| Funnel Cakes | \$1.00 |
| Ice Cream Novelties | \$.60 |
| Linden's Chippers | \$.50 |
| Linden's Cookies | \$.50 |
| Little Debbie's Cakes | \$.35 |
| Little Debbie's Cookies | \$.35 |
| Popcorn, Pretzels | \$.50 |
| Pretzel | \$.50 |
| Soft Pretzel | \$.50 |

Lunch à la carte

| | |
|-------------------------|--------|
| Fruit, Fresh or Canned | \$.50 |
| Lunch Entrée a la carte | \$2.50 |
| Rice | \$.50 |
| Roll or Bread | \$.50 |
| Soup, Chicken Noodle | \$1.50 |
| Soup, Tomato | \$.75 |
| Vegetable, Hot or Cold | \$.75 |
| Yogurt, 8oz. | \$1.60 |

Beverages

| | |
|-----------------------|--------|
| Bottled Water, 8oz. | \$.50 |
| Bottled Water, 16oz. | \$1.00 |
| Canned Juice | \$1.00 |
| Crystal Light Packets | \$.50 |
| Gatorade & Propel | \$1.00 |
| Juice 100%, 4oz. | \$.55 |
| Milk | \$.60 |
| Switch | \$1.00 |

IN-SUFFICIENT FUNDS (NSF) CHECKS RESTITUTION PROGRAM

Baltimore County Public Schools has a procedure in place for the collection of non-sufficient funds (NSF) checks. NSF checks will be submitted to the Baltimore County State's Attorney Bad Check Restitution Program. This program will be in effect starting the first day of school.

Issuers of dishonored checks presented to BCPS will be sent a letter and given 10 days to submit full payment of the amount of the check plus actual bank charges incurred by BCPS. If this payment is not received by the end of 10 days, the issuer will be sent a second letter and given additional 10 days to submit full payment of the amount of the check plus \$35.00 for any bank charges. If payment is not received at the end of the 20 day period, BCPS will turn over the dishonored check to the Baltimore County State's Attorney Bad Check Restitution Program for collection and criminal prosecution.

Bullying, Harassment, or Intimidation Newsletter Information

On July 1, 2008, the Maryland General Assembly directed the Maryland State Department of Education (MSDE), in consultation with the local school systems, to develop and adopt a model policy prohibiting bullying, harassment, or intimidation in schools. The Maryland State Board of Education approved its model policy on February 24, 2009.

As a result of MSDE's model policy, the Board of Education of Baltimore County approved the new Board of Education Policy and Superintendent's Rule 5580, "Bullying, Harassment, or Intimidation," which prohibits students from engaging in intentional conduct involving bullying, harassment, or intimidation, which can substantially interfere with a student's educational opportunities, or any acts of retaliation against those who report instances of bullying, harassment, or intimidation.

Use the "*Bullying, Harassment or Intimidation Reporting Form*" to track alleged instances of bullying, harassment, or intimidation. The form is available at your local school or on the Baltimore County Public Schools' Website under the "Student" and "Parent" tabs. You may contact the school for additional information or assistance at any time.

[http://www.bcps.org/offices/sss/pdf/Harassment-or-Intimidation-\(Bullying\)-Reporting-Form.pdf](http://www.bcps.org/offices/sss/pdf/Harassment-or-Intimidation-(Bullying)-Reporting-Form.pdf)

PHS Class of 2012 Welcome back, SENIORS!

Get ready for a great senior year!

Passing the HSAs and completing 75 hours of community service are GRADUATION REQUIREMENTS! Seniors who have not passed their HSAs will test in October – See Mrs. O'Brien if this might be you! Seniors CANNOT have a parking pass for school if they do not have all of their service learning hours completed. Email your advisors or Mr. Babcock if you need help completing your service learning hours.

Spirit Week kicks off on October 10th mark your calendar and get ready for PowderPuff, the Homecoming Dance, and the Homecoming game! Start saving up your coins for Change Wars and start practicing your football plays for PowderPuff!

Keep up-to-date on all of the news for the Pikesville High School Class of 2012 by visiting our website at <http://pikesvillehs.bcps.org/> - Edline

If you have any fundraising ideas or if you know how to help the Senior Class in any way, please email Ms. O'Donnell or Ms. Cryan at the addresses below!

We look forward to welcoming everyone back to school on August 29th!

Ms. O'Donnell sodonnell@bcps.org or Ms. Cryan ncryan@bcps.org

Commencement 2012

Graduating seniors and their parents, relatives, and friends should tentatively reserve Wednesday, May 30, 2012 to celebrate the Commencement for the Class of 2012. The day will begin with a mandatory rehearsal for all graduating seniors at Towson Center at 7:30 a.m. (tentative time) and will culminate with the Commencement ceremony at 7:30 p.m. that evening. Look for additional updates and more specifics concerning graduation in future newsletters and on the school's web page. Pikesville High School is on the web at <http://www.phs.edu/>

Class of 2012 Sponsors and News

For any information on the class of 2012 contact:

Ms. O'Donnell: sodonnell@bcps.org or

Ms. Cryan: ncryan@bcps.org

ATTENTION JUNIOR CLASS PARENTS

We need you to help chaperone the 2013 After Prom Party. It's your chance to observe what an After Prom is really about! For a change, YOU can tell your juniors something about their Senior year! Please consider helping with this fun-filled event! We need 25 people to staff this event. Without your help we are not able to continue the evening in a safe drug and alcohol-free environment. This is the 15th year for the party and with your commitment we can do it. Please email to sign up today! Pikesville.pts@gmail.com

Class of 2013 Sponsors

For any information on the class of 2013 contact:

Mr. Barberesi: mbarberesi@bcps.org

Class of 2014

Ms. Bauer: rbauer@bcps.org

Mr. Pickering: spickering@bcps.org

Class of 2015

Mr. Nichols: cnichols3@bcps.org

Mr. Hrinda: ghrinda@bcps.org

All Parents

Your students are getting a great education at Pikesville High School. In addition to the dedicated Administration, Teachers, and staff, *we need parents who are involved.* You may concentrate in one area such as Music, Drama, Sports, or help the ENTIRE school through the PTSA. Anyone can guide you to the right person. You CAN make difference – find out how!

Sincerely,

Lois W Stern, PTSA President Pikesville.pts@gmail.com

Pikesville High School PTSA

Join Us...

We support our students & school - with projects like:

| | |
|----------------------------------|---------------------------------|
| Edline Training | Student Planners |
| College Planning Programs | Safe After Prom Party |
| Shakespeare Workshop | Teacher Appreciation Activities |
| Substance Abuse Program | Alumni of the Year Recognition |
| New Auditorium Projection Screen | ... <i>your idea HERE!!</i> |

Mr. Mitzel comes to our monthly meetings!! Shouldn't you?!

****learn what's happening at our school****
come to a meeting ... join a committee ... share your ideas ...

Even if you do not have the time to volunteer on a committee or attend PTA meetings, your membership dues provide us with the necessary funds and the strength of many voices at the county, state, and national levels. It is one small, but important, way that every parent can be involved.

Email: Pikesville.ptsa@gmail.com

Pikesville High School PTSA

...has a new Facebook Group to help PTSA members keep up on events and provide an easy way to communicate with other PTSA parents.

friend us on FACEBOOK

Already a Facebook user? Search for “Pikesville High School PTSA”, when it comes up – click on it! Then click the “Join the Group” button. Baltimore County Public Schools also has a page and if you “like” it, you will get updates about closings and other school matters.

Can't find the button or other problems? Send a friend request to “Pikesville PTSA”.

Not a Facebook user?? Go to www.facebook.com and register for free using your email address and a password you pick.

Other ways to stay in the loop:

SEND us your EMAIL address: www.pikesville.ptsa@gmail.com

We look forward to seeing you at Back to School Night ... let us know if you can assist during that evening – or even for the Welcome Back Teacher's Breakfast or Freshman Orientation!

Upcoming Meetings: **Tuesday Sept. 13 @ 7pm** in PHS Library

Your PTSA Board,

Lois W. Stern, Pres. Jeff Jerome, VP Ronnie Raigrodski, Treasurer
Lisa Allen, Recording Secretary _____ [you?], Corresponding Secretary

“Help” without giving money OR time? “YES!!!”

TWO — yes, 2 ways Giant gives \$\$ back!

1) Sign up AGAIN for Giant A+ Bonus Bucks

Once your grocery card is registered, PHS will receive a small percentage of your grocery purchase every time you swipe your card at the store. These small amounts can add up – and bring extra dollars to our school each year. ...and still get \$\$ off your SHELL GAS!

You can renew your Giant Bonus Card at Back to School Night or your local Giant store at the Customer Service Desk or via the Internet. Log on to www.giantfood.com. Our school ID number is 01303.

2) GIANT GIFT CARDS

You pay FACE value. PHS makes money through the VOLUME that we buy.

There are gift cards at \$20, \$25, \$50, \$100. You can also buy OTHER gift cards at Giant with *their* gift cards!!!



This is an INCREDIBLE deal for PHS.

If you buy groceries, and/or prescriptions at Giant, you can buy a Giant Gift Card from a PTSA Officer.

BALTIMORE COUNTY PUBLIC SCHOOLS

Joe A. Hairston, Superintendent

6901 Charles Street Towson, MD _ 21204-3711

TO: Parents, Teachers, and Employees of the Baltimore County Public Schools

FROM: Robert Merrey, Supervisor
Department of Physical Facilities
Environmental Services

DATE: June 8, 2011

RE: Notification of Availability of Asbestos Management Plans

On October 22, 1986, the United States Congress enacted the Asbestos Hazard Emergency Response Act (AHERA). Under this law, comprehensive regulations were developed to address asbestos problems in public and private elementary and secondary schools. These regulations require schools to inspect for friable and non-friable asbestos, develop an asbestos management plan that addresses asbestos hazards in school buildings, and implement response actions in a timely manner.

Baltimore County Public Schools' program for fulfilling these responsibilities is outlined in our Asbestos Management Plan. This plan contains information on our inspection, re-inspection, response actions, and post-response action activities, including periodic re-inspections and surveillance activities that are planned or are in progress.

You may review this plan at the Department of Physical Facilities, 9610 Pulaski Park Drive, Suite 204, Baltimore, Maryland 21220, or at the school or office with which you or your children may be associated.

If you have any questions regarding Baltimore County Public Schools' Asbestos Management Program, please contact me at 410-887-6310.

DEAR PARENT OR GUARDIAN:

The Baltimore County Public Schools serve meals each school day, which may be purchased at the published school prices. For those who qualify, meals are also available free or at a reduced price. The reduced price is \$.40 for lunch and \$.30 for breakfast. All meals served meet nutrition standards established by the U.S. Department of Agriculture (USDA). However, if a child has been determined by a doctor to have a disability that would prevent the child from eating the regular school meal, the Office of Food and Nutrition Services will make any substitutions as prescribed by the doctor at no extra charge. If you believe your child needs substitutions due to a disability, please call 410-887-7855 for further information.

- Most children in households that receive Food Supplement Program (FSP – formerly known as the Food Stamp Program) benefits or temporary cash assistance (TCA) are eligible to receive free meals.
- Most foster children may receive free meals regardless of your income.
- If your total household income is the same or less than the amounts on the Income Chart below, your child(ren) qualifies for free or reduced price meals.
- Children in households participating in WIC may be eligible for free or reduced price meals.
- Children certified as homeless, runaway, or migrant qualify for free meals.

To apply for free or reduced price meals for your child(ren), you must complete a Household Meal Benefit Application for School Year 2009-2010 and return it to your youngest child's school. Use one application for all children in your household. Be sure to fill out all required information since we cannot approve an application that is not complete. You or your children do not have to be a U.S. citizen to qualify for free or reduced price meals.

INCOME CHART

HOW TO APPLY:

(Effective July 1, 2011 to June 30, 2012)

If your household now receives food supplements or TCA, the application must have the food supplement or TCA case number for **EACH** child you are applying for and the signature of an adult household member.

If you are applying for a foster child, the application must have the child's name, the child's "personal use" income, and the signature of the foster parent/official representing the child.

If your household is homeless, contact the pupil personnel worker at your child's(ren's) school. The pupil personnel worker will complete and submit an application for your household.

If you do not list a food supplement or TCA case number for EACH child in the household for whom you are applying, then the application must have the names of all household members, the amount of income each person received last month, where it came from, the signature of an adult household member, and that adult's social security number. If the adult does not have a social security number, check the box indicating they do not have one.

| Household Size | Year | Month | Week |
|----------------------------|----------|----------|---------|
| 1 | \$20,147 | \$1,679 | \$ 388 |
| 2 | \$27,214 | \$2,268 | \$ 524 |
| 3 | \$34,281 | \$2,857 | \$ 660 |
| 4 | \$41,348 | \$3,446 | \$ 796 |
| 5 | \$48,415 | \$4,035 | \$ 932 |
| 6 | \$55,482 | \$4,624 | \$1,067 |
| 7 | \$62,549 | \$5,213 | \$1,203 |
| 8 | \$69,616 | \$5,802 | \$1,339 |
| For each add'l member add: | | \$ 7,067 | \$ 589 |

VERIFICATION: Your eligibility may be verified at any time during the school year. School officials may request you to send papers confirming that your children should receive free or reduced price meals.

APPEAL: You may call the Office of Food and Nutrition Services, 410-887-7860, if you have questions about your child's(ren's) eligibility determination. If you do not agree with your child's(ren's) eligibility determination, you may appeal by writing to Michele Prumo, Executive Director, Division of Business Services, Department of Planning and Support Operations, Baltimore County Public Schools, 1940-G Greenspring Drive, Timonium, MD 21093.

CONFIDENTIALITY: School officials will use the information on the application to determine eligibility of your child(ren). Please be advised that the name and eligibility status of your child(ren) may be:

- Given to local Title I officials for allocation and evaluation purposes.
- Used for the National Assessment of Educational Progress analyses or other authorized purposes.
- Given to other federal and state education or state health programs.

No other use of this information is permitted.

REAPPLICATION: You may apply for free and reduced price meals at any time during the school year. If you are not eligible now but have a change such as a decrease in household income, an increase in household size, become unemployed, or receive food supplements or TCA for your children, you may fill out an application at that time.

In accordance with federal law and USDA policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, or call 800-795-3272 (voice) or 202-720-6382 (TTY). USDA is an equal opportunity provider and employer.

The Maryland State Department of Education does not discriminate on the basis of race, color, sex, age, national origin, religion, disability, or sexual orientation in matters affecting employment or in providing access to programs. For inquiries related to department policy, please contact: Equity Assurance and Compliance Branch, Office of the State Superintendent, Maryland State Department of Education, 200 West Baltimore Street, Baltimore, Maryland 21201-2595 – 410-767-0433 Voice – 410-767-0431 Fax – 410-333-6442 TTY/TDD

You will be notified about the results of your application.

Sincerely,
Karen Levenstein, Director

INSTRUCTIONS FOR COMPLETING HOUSEHOLD MEAL BENEFIT APPLICATION

If your household receives FOOD SUPPLEMENT Program (FSP – formerly known as the FOOD STAMP Program) benefits or TEMPORARY CASH ASSISTANCE (TCA), follow these instructions:

PART 1 - List name, school, grade, and birth date for all students attending BCPS. (Do not include **foster children** as a part of your household. They are considered a separate household.) List the food supplement number and/or TCA number (must be a 9 digit number) for **each** child.

PART 2 - Skip this part.

PART 3 - If any child listed in Part 1 **does not** receive food supplements or TCA, **you must also complete Part 3.**

PART 4 - Sign the application and return to your youngest child's school. A social security number is not required if

all children listed in Part 1 have a food supplement or TCA number.

If you are applying for a FOSTER CHILD, follow these instructions:

PART 1 - Use a **SEPARATE application for EACH foster child**. List the name, school, grade, and birth date.

PART 2 - Check the box and list the child's personal use monthly income, if any, or **"0"** if none.

PART 3 - Skip this part.

PART 4 - The foster parent/official representing the child must sign the application and return it to the child's school. A social security number is not required.

ALL OTHER HOUSEHOLDS, including WIC households, follow these instructions:

PART 1 - List each name, school, grade, and birth date of all students attending BCPS. Do **not** include foster children.

PART 2 - Skip this part.

PART 3 - Follow these instructions to report **total household income** from last month.

Names of household members: List the first and last name of each person living in your household, related or not (such as grandparents, other relatives, or friends). Your household includes all those living as one economic unit. You must include yourself and all children living with you. Children listed in Part 1 must also be listed here. **Do not list foster children.** Complete a separate application for each foster child. If needed, attach another sheet of paper.

Gross Income: Next to each person's name, list each type of income received last month and how often it was received. **Gross income is the amount earned before taxes and other deductions, not take-home pay.** The amount should be listed on your pay stub, or your employer can tell you. Next to the amount, **completely darken the circle in the appropriate frequency column that indicates how often income is received ("W" for weekly, "B" for bi-weekly/every 2 weeks, "T" for 2 times a month, "M" for monthly).** If any person in your household receives TCA, child support, alimony, pensions, retirement, social security, workers compensation, unemployment, strike benefits, supplemental security income (SSI), disability benefits, veterans benefits, regular contributions from people who do not live in your household, or any other income not specified, list the amount and frequency in the appropriate section. You must also report net income for self-owned business, farm, or rental income. If you are in the Military Housing Privatization Initiative, do not include this housing allowance.

No Income Box: You **must** check the **"No Income"** box for **each** person in your household who has no income, including all children.

PART 4 - An adult household member **must sign the application and list his or her social security number, or mark the box if he or she does not have one.** Return the application to your youngest child's school.

***PRIVACY ACT STATEMENT: This explains how the information you supply is utilized.**

The Richard B. Russell National School Lunch Act requires the information on this application. You are not required to supply this information. However, if you do not, your child(ren) cannot be approved for free or reduced price meals. The social security number of the adult household member signing the application must be included unless they do not have a social security number, the application is for a foster child, or a food supplement or TCA case number has been provided for the student(s). We will use your information to determine your child's(ren's) eligibility for free or reduced price meals and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs; auditors for program reviews; and law enforcement officials to help them look into violations of program rules.

BALTIMORE COUNTY PUBLIC SCHOOLS
Office of Food and Nutrition Services
HOUSEHOLD MEAL BENEFIT APPLICATION
School Year 2011 2012

USE BLACK INK.
DO NOT USE PENCIL.

Complete ONE application PER HOUSEHOLD. Complete a SEPARATE APPLICATION FOR EACH FOSTER CHILD. Instructions for completing this form are on the back. Sign your name and return this application to your YOUNGEST child's school. Call the Office of Food & Nutrition Services at 410-887-7860 if you need help.

PART 1. LIST ALL CHILDREN ATTENDING BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS). Use a separate application for EACH foster child.

| Names of ALL children attending BCPS (First, Middle Initial, Last) | School Name | Grade | Birth Date (mm/dd/yy) | Food Supplement (formerly Food Stamp) or TCA Case Number (Skip to PART 4 if ALL children have a Case Number) | | Student ID # (Office Use Only) | | | | |
|---|-------------|-------|--------------------------|---|-------------|--------------------------------|---|---|---|--|
| | | | | Case Number | Case Number | 1 | 2 | 3 | 4 | |
| | | | / / | | | | | | | |
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PART 2. FOSTER CHILD. Complete if student listed in PART 1 is a FOSTER CHILD. Use a SEPARATE APPLICATION for EACH FOSTER CHILD.

Check box if this meal benefit application is for a child who is the legal responsibility of the Department of Social Services or court. Write the amount of the foster child's personal use monthly income. Write "0" if there is none. (Required) \$. **Go To PART 4.**

PART 3. TOTAL GROSS HOUSEHOLD INCOME. The exact amount of income and how often received are required.

Write income clearly. Completely darken the circle that shows how often income is received.
 Weekly (W), Every 2 Weeks/Bi-Weekly (B), Twice a Month (T), Monthly (M)

| Names of household members List everyone in household, including children listed in PART 1 except FOSTER children | Check if NO Income (Required) | Earnings from Work before deductions | | | TCA, Child Support, Alimony | | | Pensions, Retirement, Social Security, and Other | | |
|--|-------------------------------|--------------------------------------|------|----|-----------------------------|-----|----|--|-----|----|
| | | \$ | | | \$ | | | \$ | | |
| <i>Example: Jane B. Smith</i> | <input type="checkbox"/> | \$ | 1200 | 50 | \$ | 120 | 00 | \$ | 480 | 00 |
| 1) | <input type="checkbox"/> | \$ | | | \$ | | | \$ | | |
| 2) | <input type="checkbox"/> | \$ | | | \$ | | | \$ | | |
| 3) | <input type="checkbox"/> | \$ | | | \$ | | | \$ | | |
| 4) | <input type="checkbox"/> | \$ | | | \$ | | | \$ | | |
| 5) | <input type="checkbox"/> | \$ | | | \$ | | | \$ | | |
| 6) | <input type="checkbox"/> | \$ | | | \$ | | | \$ | | |
| 7) | <input type="checkbox"/> | \$ | | | \$ | | | \$ | | |
| 8) | <input type="checkbox"/> | \$ | | | \$ | | | \$ | | |

Enter TOTAL number of household members.

PART 4. SIGNATURE AND SOCIAL SECURITY NUMBER. Signature of an adult is required.

An adult household member must sign the household meal benefit application. If Part 3 is completed, the adult signing the form must also list his or her social security number or mark the "I do not have a social security number" box. (See Privacy Act Statement on the back of this page). I certify (promise) that all information on this household meal benefit application is true and that all income is reported. I understand that the school will receive federal funds based on the information given. I understand that school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted.

Signature of Adult Household Member Parent/Guardian First Name Parent/Guardian Last Name

Social Security Number I do not have a social security number. / / 20 Today's Date (mm/dd/yy)

Address Apt # Home Telephone

City State Zip Code Work Telephone